



# A.D.M. COLLEGE FOR WOMEN

(Autonomous)

*Affiliated to Bharathidasan University*

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## MINUTES OF THE THIRTEENTH MEETING OF THE GOVERNING BODY OF A.D.M. COLLEGE FOR WOMEN HELD ON 22.06.2018 AT 10.00 a.m.

Thiru.A.D. Jeyem Pandian, Chairman, Governing Body  
Presided over the Meeting

Res.No.1/2018	Agenda	:	To read and record the notice of the meeting.
	Resolution	:	Read and recorded.
Res.No.2/2018	Agenda	:	To confirm the minutes of the last meeting.
	Resolution	:	Resolved to confirmed the minutes of the last meeting.
Res.No.3/2018	Agenda	:	To record the leave of absence.
	Resolution	:	The Governing Body has granted leave of absence to the following members who could not attend the meeting due to their pre occupation.  ❖ Thiru.K.Ajay ❖ Prof.Syed Mehartaj Begum ❖ Thiru.P.Soundararajan ❖ Dr.S.Bhuvanewari
Res.No.4/2018	Agenda	:	To review the action taken on earlier resolutions.
	Resolution	:	Resolved to authorize the Principal to carry out the suggestions which were not yet completed. Particularly spoken English programme for the staff and students. Principal was asked to submit a report about the same within 20 days to the Chairman.
Res.No.5/2018	Agenda	:	To consider and approve the recommendations of the Academic Council for implementing the structured syllabi for UG 2017-20 Batch and 2018-2021 Batch and PG 2017-19 Batch and 2018-20 Batch under CBCS pattern.
	Resolution	:	Resolved to approve the recommendations of the Academic Council for implementing the structured syllabi for UG 2017-20 Batch and 2018-2021 Batch and PG 2017-19 Batch and 2018-20 Batch under CBCS pattern.



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Res.No.6/2018	Agenda	:	To approve and ratify the results of November 2017 & April 2018.
	Resolution	:	Resolved to ratify the results of November 217 and April 2018. Further resolved to get oral explanation from the HOD of History and Commerce (SF) section. The report should be submitted to the Chairman about the efforts taken to improve the performance by the HODs concerned.
Res.No.7/2018	Agenda	:	To approve the revised CIA components for 2018-19 batch onwards as recommended by Academic Council.
	Resolution	:	Resolved to follow the existing components for the Continuous Internal Assessment for 2018-19 batch also.
Res.No.8/2018	Agenda	:	To consider and approve the list of Certificate Courses with duration to be offered for UG students as recommended by the Academic Council for the academic year 2018-19.
	Resolution	:	Resolved to approve the Certificate Courses offered to the I year UG students. The Chairman insisted to utilize the language lab effectively for spoken English course. Chairman emphasized spoken English is a must for staff and students for improving their communication skill. Fortnightly report for spoken English class may be submitted to secretary and chairman.
Res.No.9/2018	Agenda	:	To consider and discuss the improvement of IQAC as recommended by Academic Council.
	Resolution	:	Resolved to authorize the IQAC Director should check the Academic Diary methods of teaching, ways and means of improving the teaching learning methods and submit a weekly to principal and secretary.
Res.No.10/2018	Agenda	:	To consider and approve the expenditure incurred in Autonomous Grant and UGC Grant.
	Resolution	:	Resolved to approve the expenditure incurred in Autonomous Grant and UGC Grant.
Res.No.11/2018	Agenda	:	Any other subject with the approval of the chair.
	Resolution	:	-----

Governing Body meeting terminated with vote of thanks to Chair and members by the Secretary.

A.D. Jeyem Pandian  
[ Chairman, Governing Body ]