



A.D.M. COLLEGE FOR WOMEN

(Autonomous)

Affiliated to Bharathidasan University

(Nationally Accredited with "A" Grade by NAAC – 3rd Cycle)

NAGAPATTINAM 611 001.

MINUTES OF THE THIRTEENTH MEETING OF THE ACADEMIC COUNCIL OF A.D.M. COLLEGE FOR WOMEN HELD ON 21.06.2017 AT 10.30 a.m.

Dr.(Mrs.) L.Megala, Principal and Chairman Academic Council

Presided over the Meeting

Meeting was inaugurated by Chairman - College Committee

<u>Members Present:-</u>	
Thiru.M.Sekar, M.A.,B.L., (Representing Law),	Senior Advocate, Additional Govt. Pleader, No.33, 'Saikrupa' Collectorate Colony, Aminjikarai, Chennai – 600 029.
Thiru.R.M. Narayanan, M.Com.,F.C.A.,P.G.D.M., (Representing Commerce)	Chartered Accountant, M/S S.Viswanathan & Co., New No. 17 (old No. 8-A), Bishop wallers Avenue (West), Mylapore, Chennai – 600 004.
Dr.J.A.Arul Chellakumar, M.A., M.Phil., Ph.D., M.B.A.	Professor, Department of Economics, Director, Council for College and Curriculum Development, Bharathidasan University, Tiruchirapalli-24.
Dr.P.Santhanam, M.Sc.,M.Phil.,Ph.D., Dr. R.Sakthivel, M.Sc., Ph.D.,	Assistant Professor, Department of Marine Science, Bharathidasan University, Tiruchirapalli-24. Assistant Professor & Head i/c, Department of Geology, Bharathidasan University, Tiruchirapalli-24.
Mrs. R. Alamelu	H.O.D. of History
Mrs.G.Malathi	H.O.D of Economics
Dr. K.Prakash Rani	H.O.D & Associate Professor of Mathematics
Mrs. S.Malathy	H.O.D & Associate Professor of Chemistry
Dr.(Mrs.).V. Valaramathi	H.O.D. of Zoology



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Dr.(Mrs.) M.Selvachandra	Head, Department of Commerce		
Dr.(Mrs.) T.Vasugi	Head, Department of Tamil		
Mrs.V. Kannaki	Head, Department of English		
Mrs. A. Madheswari	Head, Department of Statistics		
Dr. J.Sundari	Head, Department of Botany		
Mrs.R.Priscilla	Head, Department of Physics		
Mrs.K.Arul Marie Joycee	Head, Department of Computer Science		
Ms.B.Meena	Head, Department of Bio-Chemistry		
Ms.R.Kavitha	Head, Department of B.B.A.		
Mrs R. Vanitha	Associate Professor of Mathematics		
Mrs.S. Rajeswari	Associate Professor of Economics		
Dr.(Mrs.) S.Angelina Glorita	Associate Professor of Zoology		
Dr. (Mrs.) V.Viji	Associate Professor of Economics		
Dr (Mrs.) V.Renuga	Secretary, Academic Council		
Dr. R.Sophia Porchelvi	Controller of Examinations		
Res.No.1/2017	Agenda	:	To read and record the notice of the meeting.
	Resolution	:	Read and recorded.
Res.No.2/2017	Agenda	:	To confirm the minutes of the last meeting.
	Resolution	:	Minutes of the last meeting was confirmed.
Res.No.3/2017	Agenda	:	To record the leave of absence.
	Resolution	:	The Academic Council has granted leave of absence to the following members who could not attend the meeting due to their pre occupation. <ul style="list-style-type: none"> ❖ Dr.M.Beatrice Margret ❖ Dr.S.Gobinathan ❖ Dr.S.Srinivasaragavan



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Res.No.4/2017	Agenda	:	To review the action taken on earlier resolutions.
	Resolution	:	Action taken on earlier resolutions were approved by the council.
Res.No.5/2017	Agenda	:	To consider the implementation of syllabus discipline-wise report to be tabled by respective HODs.
	Resolution	:	<p>Following are the recommendations of the Academic Council :</p> <p>Bio-Chemistry : For papers like Herbal Medicine and Cosmetology outsourcing can be done.</p> <p>BBA : ICT enabled teaching should be followed for enhancing the employability skills of the students.</p> <p>Chemistry : Outsourcing should be done for the Short Term Certificate Course offered by the department "Food, Nutrition and Dietetics".</p> <p>Commerce :</p> <ul style="list-style-type: none"> • GST should be included in Indirect Tax paper in the next Board of Studies Meeting. • Practical training should be given in e-filing of returns of Indirect Tax and Income Tax. • Mock e-filing training can be arranged. • Practical Training should be given for Secretarial Work. • Social Marketing can be included in Marketing Paper. • Indian Accounting Standards can be included in Accountancy subjects. • knowledge.



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			<p>Zoology :</p> <ul style="list-style-type: none"> • Aquaponics - an alternative farming system can be included in Coastal Aquaculture. • B.Sc. Marine Biology can be introduced. <p>Zoology students can be taken to Oceaning - Shipping Corporation, Cochin for gaining practical</p> <p>General suggestions :</p> <ul style="list-style-type: none"> • Advocate Mr.M.Sekar has assured to suggest experts for teaching Food, Nutrition and Dietetics. • He also suggested that teachers should be given training to communicate effectively in order to make students speak in English. • B.Sc, Yoga can be introduced. • Communication and Soft Skill Development Programme can be offered to all the students (from 1st year onwards). • Dr.Arul Chellekumar suggested that a Self Study Club can be formed to enthuse the habit of reading among students who aspire thoughts UPSC/TNPSC Examinations.
Res.No.6/2017	Agenda	:	<ul style="list-style-type: none"> • To consider and approve the recommendations of the Board of studies for implementing the structured syllabi for UG and PG under CBCS pattern for 2016-19 Batch and 2017-2020 Batch (I to VI Semesters) & 2016-18 Batch and 2017-19 Batch (I & IV Semesters) respectively. • Presentation of approved syllabus by Head of all departments.
	Resolution	:	The syllabi presented by the respective heads were approved by the council.



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Res.No.7/2017	Agenda	:	To approve and ratify the results of November 2016 and April 2017.
	Resolution	:	Resolved to approve the results of November 2016 and April 2017.
Res.No.8/2017	Agenda	:	To consider and approve the Certificate Courses to be implemented from the Academic year 2017-18 at UG Degree level. Notes to be circulated by Dr.(Mrs.) N.Sampathlakshmi, Director of Short-term Certificate Courses.
	Resolution	:	The following Certificate Courses tabled by Dr.(Mrs.) N.Sampathlakshmi, Director of Short Term Certificate Courses were approved by the Academic Council <ul style="list-style-type: none"> • Fish Processing Technology • Soft Skill and Interview Skill • Office Packages and Internet • Desktop Publishing • Accounting Principles with Tally ERP 9 • Garment Construction • Yoga • Basic Techniques in Ornamental Fish Culture and Breeding • Gandhian Thoughts



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Res.No.9/2017	Agenda	:	To consider and approve the Communication and Soft Skill Development programme to be introduced for UG final year students in various disciplines, Notes to be tabled by the co-ordinator Mrs.V.Kannaki, Associate Professor of English.
	Resolution	:	Resolved to approve Communication and Soft Skill Development for UG final year students.
Res.No.10/2017	Agenda	:	To review the performance of Internal Quality Assurance Cell. Notes to be tabled by Dr. V.Renuga, Director - IQAC.
	Resolution	:	Resolved to conduct more Faculty Development Programmes.
Res.No.11/2017	Agenda	:	To discuss the steps to be taken for enhancing Research and Innovation activities of the students.
	Resolution	:	Resolved to approve the recommendations given by the HODs.

Concluded with vote of thanks by Secretary.

K. J. Hegde

